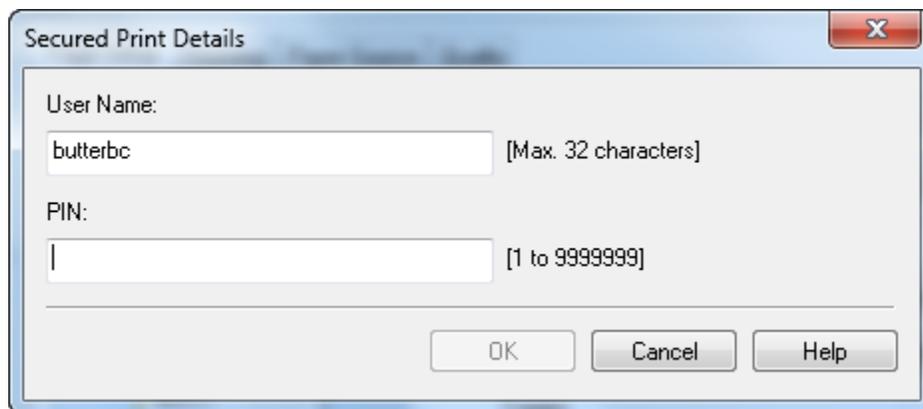


Canon Printing Instructions

4. Output method will be defaulted to Secured Print. The software will ask you for a pin number (You make up the pin for each print job). Then you select Secured Print on the Copier and enter the pin number before your print job will print.
 - a. When you select Secured Print you will see the following prompts. Click yes.



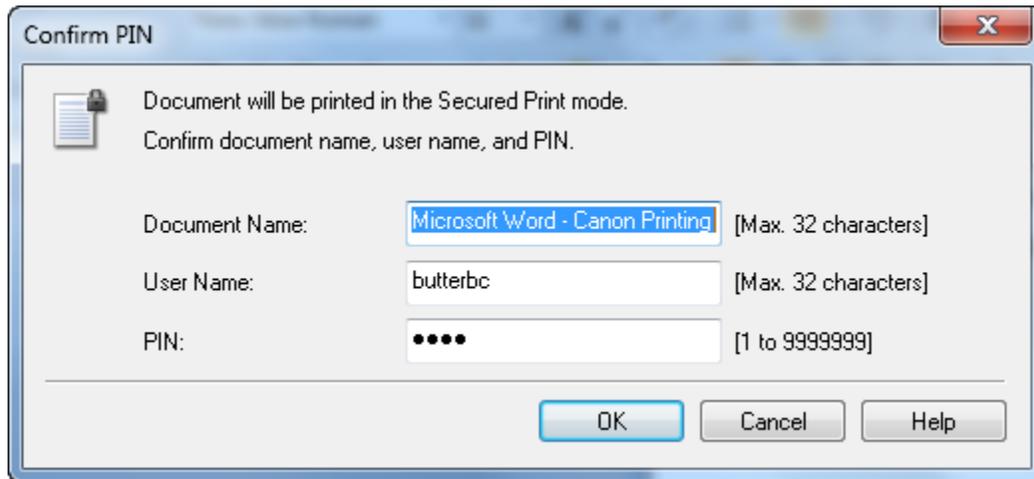
- b. Next enter a pin that you choose. Press the ok button. You will be prompted one more time to allow you to change your pin prior to printing.



A "Secured Print Details" dialog box with a blue header bar and a close button (X) in the top right corner. The main content area has a light gray background. It contains two input fields. The first is labeled "User Name:" and contains the text "butterbc". To the right of this field is the text "[Max. 32 characters]". The second is labeled "PIN:" and is currently empty. To the right of this field is the text "[1 to 9999999]". At the bottom of the dialog, there are three buttons: "OK", "Cancel", and "Help".

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- c. Complete your settings for your print job and click the ok button. Then press the ok button at the print interface screen.



- d. Check your pin number and press ok. The print job has been sent to the copier.
- e. Walk to the copier and select the "Secured Print" button on the touch screen



- f. Locate your print job on the list, select it by pressing it, and press the secured print button in the lower right portion of the touch screen, enter your pin and your print job will begin.

